

To New guest
From VPE Kiki,

Welcome! It is great meeting you at Blue Ribbon Toast Masters (BRTM)!
Here is a guide to Toastmasters International, and a summary of its procedures.

A typical Toastmasters meeting consists mainly of the following sessions:

1. Table Topic Session (Impromptu Speech) is where all participants, including guests(non-members), get to give an unprepared speech between 1-2 minutes on the spot.

2. Prepared Speech Session is where members deliver speeches they have prepared in accordance with the communication manuals they have been issued upon registering with Toastmasters. This would be one of two major tracks in the Toastmasters education program. (Guests can participate for project #1 Ice breaking speech)

For detailed information for each project, you can look for the link that VPM provides.

3. Evaluation Session is where the Evaluation Team gives feedback on the meeting and its participants on their speeches, grammar, fillers, organization, etc.

-At the end of the meeting, awards are given to participants who are voted as Best Speaker, Best Evaluator, and Best Table Topics Speaker.

-The red welcome ribbon will be given to members who finish CC No. 1

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A typical Toastmasters meeting consists mainly of the following roles:

1. Toastmaster - the host of the whole meeting of the day

2. Word & Quote master - hosts theme, 'word & quote of the day'

3. Table topicsmaster - hosts table topics Session ("Impromptu Speech")

4. General Evaluator - leader of the evaluation team; hosts the Evaluation Session

5. Speaker (2-3 ppl) - delivers prepared speeches

6. Evaluator (1 per speaker) - evaluates the prepared speeches and delivers an evaluation speech

7. Ah-Counter - keeps track of unnecessary fillers or otherwise distracting sounds/motions during speeches(i.e., "ah", "uhm", repeated "and", "so", "you know", etc.)

8. Grammarian - checks for both good and erred uses of grammar and tracks usage of the word of the day

9. Timer - keeps track of and signals time of speeches and sessions

10. Photographer - Takes photos throughout the meeting of speakers, the audience, a group photo at the end of the meeting, and shares photos with Secretary, who then posts them on club FB page

Role-takers should arrive at least 15 minutes before the meeting starts

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-Depending on the officers and members of a club, programs and sessions may vary. There will be an Education Session in every month to help inform members and guests on know-hows to

becoming better speakers and leaders, bi-annual speech contests, outing activities, debates, etc.

-Most Toastmasters meetings are held in English, but currently, there are several other languages officially used by many clubs in Korea (mostly in Seoul), i.e., Spanish, Chinese, Japanese, French, Mongolian, and Korean, and more on the way. To date, there are 74 Toastmasters clubs in Korea (and over 15,000 clubs around in the world in over 140 countries!).

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We hope to see you at the next meeting!

www.toastmasters.org

www.facebook.com/groups/blueribbontm

BRTM Officers (Contact any of us with your questions! :)

President	Benjamin Lee	president.brtm@gmail.com
Vice President of Education	Eric	
Vice President of Membership	Kiki	
Vice President of Public Relations	Nami	
Secretary	Jerry	
Treasurer	Yun-Jung	
Sergeant-at-Arms	lyne	

P.S.

Your will be receiving information through Kakao chat room, and as VPM, I will invite you. If you do not wish to be invited and receive further information, please tell me or send me a message, so that I can take an appropriate action for you.